

**EMMAUS BIBLE COLLEGE  
JOB DESCRIPTION**

**INTERCULTURAL STUDIES PROGRAM  
FACULTY POSITION**

**POSITION IDENTIFICATION**

**Position Title:** Intercultural Studies Faculty

**Department:** Intercultural Studies

**Status:** Full-time

**Reports To:** Department chair and Vice President for Academic Affairs

**Date Written:** April 7, 2018

**Revision Date(s):** May 18, 2021

**POSITION SUMMARY**

Position is responsible for facilitating student learning through effective instruction and evaluation of student achievement in the Intercultural Studies program and related academic programs.

**ESSENTIAL JOB FUNCTIONS**

1. Prepare syllabi and teach a full-load (12-13 credit hours per semester) of assigned courses to achieve approved outcomes.
2. Determine instructional objectives appropriate to each assigned course and assess student academic achievement related to these objectives. Course objectives should conform to what has been approved for core courses in programs, and relate to the mission and outcomes of the academic program for advanced courses and electives.
3. Select textbook and/or teaching materials appropriate for individual course content and objectives under general guidance from the Department Chair.
4. Assist the VP for Academic Affairs and the Department Chair with the professional development and advancement of the department.
5. Serve as academic advisor for assigned students.
6. Attend department and faculty meetings as scheduled.
7. Serve or provide leadership on faculty and institutional committees as appointed.
8. Assist in the achievement of institutional and departmental goals.
9. Attend chapel regularly, eat lunch with students, and engage in informal exchange of ideas with students as opportunity permits.
10. Implement college policies and procedures in the classroom.
11. Read and comply with policies and procedures in the Employee and Faculty handbooks.
12. Represent Emmaus to college constituencies.

The list of essential functions as outlined above is intended to be representative of the tasks performed in this position. The omission of an essential function does not preclude management from assigning duties not listed if such functions are a logical assignment to the position.

**EDUCATION, TRAINING, AND EXPERIENCE**

1. A minimum of a master's degree in missiology, intercultural studies, or a related field from an accredited college or university (preference to a person holding an academic doctorate)

2. Significant experience in missions or other cross-cultural ministry
3. Teaching experience in formal academic settings (college teaching experience preferred)
4. Online teaching experience is desirable but not required

#### **KNOWLEDGE, SKILLS, ABILITIES, AND DISPOSITIONS**

1. Born-again believer in the Lord Jesus Christ
2. Demonstrated, contagious Christian character
3. Alignment with the Doctrinal Statement of Emmaus Bible College
4. Commitment to the Mission, Core Values, and Institutional Goals of Emmaus Bible College
5. Competence in teaching with a demonstrated commitment to ongoing professional development in the scholarship of teaching and learning
6. Currency in the discipline as demonstrated by active professional development and scholarship
7. Commitment to the missionary dimension of the Great Commission and familiarity with the missionary history of the Plymouth Brethren
8. Ability to integrate Biblical truth with missiology theory and practice
9. Ability to work collaboratively with respect to course development and delivery, and achievement of institutional mission and goals
10. Sincere interest in teaching and ministering to college students
11. Excellent verbal and written communication skills
12. High professional, ethical, and moral standards
13. Willingness to serve
14. Recommendations of quality performance